

## GLOSSARY

A	
<b>Administrative Date</b>	for any subject means the last date that students can formally withdraw from that subject without incurring a financial penalty and is generally 28 days before the start date of that subject
<b>AIB</b>	stands for the Australian Institute of Business Pty Ltd
<b>AIB Logo</b>	refers to the official AIB brandmarks
<b>Australian Qualifications Framework or AQF</b>	is the national policy for regulated qualifications in the Australian education and training system
B	
<b>Benchmarking</b>	benchmarking is recognised as a means by which an entity can: demonstrate accountability to stakeholders; improve networking and collaborative relationships; generate management information; develop an increased understanding of practice, process or performance; and garner insights into how improvements might be made. For example, in the context of course accreditation, benchmarking involves comparing performance outcomes and/or processes of similar courses of study delivered by other providers. 'Internal benchmarking' against other relevant courses offered by the provider may also be undertaken.
C	
<b>Census Date</b>	for a subject means the closing date for students to apply for or withdraw from Commonwealth government funded FEE- HELP assistance for that subject and the date from which students start to incur a FEE-HELP debt for that subject. The Census Date is 20% of the way through a subject
<b>CoE</b>	stands for the Confirmation of Enrolment form issued by an educational institution to a student pursuant to the ESOS Act
<b>Course Registration Period</b>	the period which students are to complete the course by the date specified in the Letter of Offer.
<b>CRICOS</b>	stands for the Commonwealth Register of Institutions and Courses for Overseas Students and is the register prescribed under Section 1014 of the ESOS Act. Providers intending to enrol an International Onshore Student must be registered on CRICOS; AIB is registered with the provider number 01523J
D	
<b>DBA</b>	means the Doctor of Business Administration degree
<b>DET</b>	means the Department of Education and Training (DET)
<b>DIBP</b>	is the Australian Government department for immigration matters, currently titled as the Department of Immigration and Border Protection

<b>DNS</b>	stands for the grade for 'did not sit' an exam or 'did not submit' an assignment
<b>Domestic Student</b>	is defined in the Higher Education Provider Guidelines as a student who is either: <ul style="list-style-type: none"> <li>- an Australian citizen (including Australian citizens with dual citizenship), or</li> <li>- New Zealand citizen or a diplomatic or consular representative of New Zealand, a member of the staff of such a representative or the spouse or dependent relative of such a representative, excluding those with Australian citizenship (Note: includes any such persons who have Permanent Resident status), or</li> <li>- a permanent humanitarian visa holder, or</li> <li>- a holder of a permanent visa other than a permanent humanitarian visa</li> </ul>
<b>E</b>	
<b>ESOS Act</b>	means Education Services for Overseas Students Act 2000 and all association legislation including the National Code
<b>ESOS Regulations</b>	means the Education Services for Overseas Students Regulations 2001
<b>F</b>	
<b>FHE students</b>	means FEE Help eligible students or students who are eligible to receive FEE HELP as defined in the Study Assist website or other legislation. FHE students would have been advised that they are FHE in their AIB letter of offer
<b>G</b>	
<b>GPA</b>	stands for Grade Point Average
<b>Graduate Qualities</b>	are the general competencies and skills which AIB expects students to be able to demonstrate when completing their study at AIB. Other providers may refer to this as Graduate Attributes or Graduate Outcomes
<b>I</b>	
<b>International Onshore Student</b>	means a person (whether within or outside Australia) who is issued a student visa by the Australian Government and as defined by the ESOS Act.
<b>M</b>	
<b>MC</b>	stands for a Medical/Compassionate grade
<b>MMgt</b>	stands for the Master of Management degree
<b>MMgt (Research)</b>	stands for the Master of Management (Research) degree
<b>MMgt (WAL)</b>	stands for the Master of Management (Work Applied Learning) degree
<b>N</b>	
<b>National Code</b>	National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007
<b>NFHE overseas students</b>	are non FHE students who are located outside Australia
<b>NFHE students</b>	are non FHE students who are located in Australia
<b>O</b>	
<b>OES</b>	is the online enrolment system ( <a href="https://e-study.aib.edu.au/students/index.php">https://e-study.aib.edu.au/students/index.php</a> ) which Teaching Centre students use to enrol in subjects
<b>P</b>	

<b>PhD</b>	stands for the Doctor of Philosophy degree
<b>PRISMS</b>	means the Provider Registration and International Students Management System pursuant to the ESOS Act
<b>S</b>	
<b>Scholarly activity</b>	means activities which demonstrate engaging in learning, acquiring/building knowledge and transmitting knowledge. Examples of scholarly activity include publications, research grant applications, teaching award applications, curriculum development, updating technology and online skills, undertaking higher qualifications, consultancy to industry, attending academic seminars/conferences/workshops, active involvement in electronic discussion groups and communities of practice.
<b>Scholarship</b>	means engaging in learning, acquiring/building knowledge and transmitting knowledge, each specifically in relation to the discipline taught and to the learning needs of the relevant student cohort.
<b>Special Circumstances</b>	has the meaning as ascribed in the Student Review Procedures for Re-crediting a FEE HELP Balance and Refund of Fees policy
<b>T</b>	
<b>Teaching Centre or TC</b>	means an AIB teaching centre which is approved to deliver MBA and/or BBA qualifications as per the teaching centre's contract with AIB
<b>TEQSA</b>	stands for the Tertiary Education Quality and Standards Agency
<b>W</b>	
<b>WF</b>	stands for the Withdraw Fail grade
<b>WNF</b>	stands for the Withdraw Not Fail grade