

Calculation of Grade Point Average

1. Grade Point Average

Each subject completed by a student at Australian Institute of Business will receive a grade. A Grade Point Average (GPA) is the average of all grades for a course of study.

Each grade has a designated grade point as follows -

Grade	Notation	Marks	Grade Point
High Distinction	HD	85+	7
Distinction	D	75-84	6
Credit	C	65-74	5
Pass Level 1	P1	55-64	4.5
Pass Level 2	P2	50-54	4
Fail	F	Below 49	0
Withdraw Fail	WF	Not applicable	0
Did Not Sit	DNS	Not applicable	0

Grades not included in the GPA calculation are: exemptions (E), Withdraw Not Fail (WNF), MC (Medical/Compassionate).

The grade Non-Graded Pass (NGP) is not included in the GPA calculation where the GPA is 4 or over; NGP is included in the GPA calculation (with a Grade Point of 4) where the GPA is less than 4.

2. Grade Point Average Calculation process

The GPA is calculated according to the following formula:

$$\text{GPA} = \frac{\text{sum of GP} \times \text{CP (i.e. the sum of FGP)}}{\text{sum of CP}}$$

where: GP = Grade Point of result in each subject; and
 CP = number of Credit Points each subject is worth
 FGP = Final Grade Points (= GP x CP)

See the worked example below:

- a) Multiply the Grade Point of each subject with the Credit Point to obtain the Final Grade Point for each subject

Subject	Grade	Grade Point (GP)	Credit Points (CP)	Final Grade Points (FGP)
Subject 1	High Distinction	7	10	70
Subject 2	Credit	5	10	50
Subject 3	Pass Level 1	4.5	15	67.5
Subject 4 (first attempt)	Fail	0	15	
Subject 4	Credit	5	15	75
			65	262.5

b) To arrive at the GPA, divide the sum of Final Grade Points by the sum of Credit Points **GPA: $262.5 / 65 = 4.04$**

Related Forms:

Responsibility: Academic Director

Related Policies: Assessment Policy and Procedures

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